



## Policies

### Dress Code/Dance Attire

Dance attire is a must! ABSOLUTELY NO JEANS OR STREET CLOTHES

(No certain color of dance clothing is required but designated shoe color assists parents in money saving for recital):

*Ballet:* Girls - Leotard, tights, pink ballet shoes, Skirts optional. Boys - non-baggy dance pants and form fitting shirt, black ballet shoes.

*Jazz, Hip-hop and tap classes:* Leotard and tights are acceptable. Other forms of acceptable attire are tank tops and spandex style dance pants. Nothing too baggy. Appropriate shoes for the class: Black Jazz shoes, Black Hip-hop shoes/sneakers, Black tap shoes.

**Hair should ALWAYS be worn off your face! No matter the class.** If you should have questions about attire, please ask your instructor.

### No Gum/Candy/Food

Sorry, no gum, candy or food in dance class or lobby. Be sure to eat at least a ½ hour before you come to class and get rid of any gum or candy before walking in the door. Bottled water is the only acceptable beverage allowed.

### Tuition, Costume & Registration Fees

All tuition/ 1st payment plan payments are due before the first day of class of the new session. Payment plan payments are due no later than the scheduled payment due date. A \$10 late fee will be added to any payment received after the due date. All styles of classes being sampled are subject to a walk-in fee and are limited to one time per person. *Registration on-line is an option, however Kerry's Dance Stages does not conduct any payment/business transactions via the Internet.* Costumes will be ordered only if the dancer's costume fee is paid. No exceptions! Costume payment does not include shoes or tights. Once costumes are paid for, there are no refunds. Costume payments are due by the due date, a \$10 late fee will be added to costume payments received after the due date. Kerry's Dance Stages cannot accept post-dated checks.

### Trial Classes

Students trying classes must fill out a registration form, pay the registration fee when trying a class. Registration fee must be paid for trial class regardless of presentation of a coupon. All monies paid will be put toward your tuition/registration fees upon registration. (If coupon presented, registration fee goes toward tuition).

### Refund Policy

Sorry no refunds, credits or make-ups for missed classes for any reason. During times of inclement weather we will try to have a message on the answering machine letting you know whether classes have been cancelled. Registration fee is also non-refundable.

### Punctuality/Responsibility

Students should arrive 10 minutes before class, late arrivals may be asked to sit out, or do their own warm-up in order to participate. Students must be picked up from the studio within 15 minutes of the conclusion of their class.

Proper respect for the director, staff, studio curriculum, fellow students and faculty is *EXPECTED* of all students, parents, siblings on or off-site, when participating in a studio event, and when wearing studio apparel.

Students should arrive dressed according to the dress code and with all necessary hair accessories and shoes in a bag with the students name on it. Kerry's Dance Stages staff will assume no responsibility for lost, stolen or misplaced items.

In the hopefully rare case of a withdrawal from Kerry's Dance Stages, Miss Kerry should be notified immediately, though we recommend that parents enforce a commitment to completion.

### Approaching Concerns

Please set up a time to discuss a concern, unless in case of an emergency. Approaching the teacher between classes sets the schedule back.

### Waiting Area

The waiting area is available to parents while students are attending classes. However, all young children must be under the supervision of a responsible adult. Children are not permitted to play in the hallway or parking area. Smoking is not permitted in the studio, waiting area or hallways.

### Recital

All recital students will need to participate in dress rehearsals, this assists your child in comfort with the stage. All recital students please arrive ½ hour prior to show time.

Please understand that when a family member has classes with more than one teacher it may result in more than one recital dance and a longer rehearsal time.